

CURRICULUM VITAE

Name: Stephen Whittle

Nationality: British

Address: 24 Wilson Street
Carlisle
Cumbria
CA2 7PD

Date of Birth: 11th December 1975

Status: Divorced

Telephone Number: 07805 743495

Email: stevewhittleelectrical@gmail.com

Qualifications:

City & Guilds 2360 Part 1 & 2
City & Guilds 2391
City & Guilds 2382
NVQ level 2 Fabrication
A M 2
IOSH – Managing Safety

Employment History:

August 2016 – August 2017

JJ Group, Project Engineer/Electrical Qualifying Supervisor: Duties included

- Reviews project plans and proposals, then works with management to develop project objectives. Identifies project responsibilities by determining the phases and elements of the project. Calculates time frames and sequences the stages of the project.
- Prepares and distributes a description and timeline of the project.
- Through project coordination meetings and other forms of communication, oversees and coordinates the technical aspects of the project.
- Prepares status reports and regularly monitors budgets, contractors and schedules. Allocates project resources appropriately; approves expenditures; employee contractor contracts. Keeps an accurate record and electronic data base of all elements of the projects.
- Presents procedures, rules and regulations to those involved in the project; maintains a safe, clean and productive environment through enforcing procedures.
- Gather quotes from distributors to provide a cost-effective delivery of materials.
- Gather information and complete Operation and Maintenance manuals on Practical Completion of projects.
- Complete as fitted drawings utilising AUTO CAD
- Working closely with the Mechanical division to complete projects
- Ensure compliance is upheld with regards to the companies NICEIC registration.

In addition to this I have also provided estimates of up to £300,000. These have included the following disciplines

- Electrical
- Renewable sources
- Fire
- Security
- Door access
- Panic alarm
- IT

June 2016 – August 2016

- Compass Services Group, Team leader responsible for a group of 7 engineers.

March 2015 – May 2016

- Shaun Bell Electrical, Working on commercial and industrial projects in and around the North West.
- This work has covered most containment systems and cable sizes up to 240mm.
- In this capacity, I have been responsible for sourcing the majority of materials required as well as liaising directly with customers explaining what works we will be carrying out and how to best to achieve this with a minimum of disruption.

August 2009 – March 2015

- Places for People, working on domestic properties in the social housing sector. This covered reactive and proactive work.
- For the last 18 months, I was also the NICEIC Electrical Qualifying Supervisor for the North West area. This included ensuring that electricians follow the Electricity at works Regulations, BS7671 and company policy.
- In this capacity I also carried out post inspections on completed work and carried out electrical on site audits to ensure electricians are complying with the for-mentioned regulations.
- I also carried out pricing of small works. Dealing directly with customers was also a key part of my duties.

August 2008 - August 2009

- Self Employed Electrician registered on the NAPIT full scope scheme.

May 2005 - August 2008

- Phil Rogerson's Limited: Covering Domestic, Commercial and Industrial installation and maintenance work.

September 2004 - May 2005

- Self Employed Electrician

September 2003 - September 2004

- Terris Electrical Limited: Covering Domestic, Commercial and Industrial installation and maintenance

September 2000 - September 2003

- Taylor Electrical: Covering Domestic and Commercial installation and maintenance

Hobbies:

These include Camping, Walking and Spending time with my Children

Referees:

Tony Parkinson
Regional Maintenance Manager
Places for People
Craven Drive
Bamber Bridge
Preston
PR5 6BZ
Tel: 07812 354782

Shaun Bell
Company Director
Shaun Bell Electrical
9 Prospect Place
Silloth
Cumbria
CA7 4HQ
Tel: 07912 296171

Gary Miller
Managing Director
Compass
10 Chapel Place
Carlisle
CA2 5DF
Tel: 01228 590970

John White
Director – Mechanical Division
JJ Group/Cumbria Mechanical
70 Kingstown Broadway
Kingstown Industrial Estate
Carlisle
CA3 0HA
Tel: 01228 520233

Graham Mossop
Managing Director
JJ Group
70 Kingstown Broadway
Kingstown Industrial Estate
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CA3 0HA
Tel: 01228 593700