



Stephen Whittle



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24 Wilson Street, Carlisle,
CA2 7PD

Dear Sir/Madame,

I would like to apply for the position of Sales Executive within your company.

My most recent position has been as a Project engineer/Electrical Qualifying Supervisor.

The role of the Project Engineer was mainly office based. I was responsible for the day to day running of up to 3 projects. I have included a list of the duties in my CV.

While carrying out the Project engineer work I was also a NICEIC Electrical qualifying supervisor, the additional duties that were required for this role included maintaining electrical compliance with regards to the work carried out. I was also responsible for maintaining electrical health and safety policy as well as keeping records of electrical test equipment and ensuring calibrations were up to date.

If you require any further information with regards to my application or indeed anything else then please contact me.

Sincerely,

Stephen Whittle

