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Dear Sir/Madam

I would like to apply for the position of Assistant Site Manager as advertised on your company website. I have a wide range of experience in the construction industry from running my own groundworks business, to managing a team running both large and small projects for Chester-Le-Street council which I feel would equip me to perform a building management role.

During the years I ran my own business I completed many contracts of various size from driveways and patios to household extensions and subcontract work which included laying drainage and hard stands for ideal caravans in Northumberland, Area improvements in run down areas for Cavetto ltd., and numerous contracts including large footpath installations for L&G plant hire.

Whilst in employment at Chester-Le-Street Council I was commended for works I lead the team on including resolution of a long standing major drainage problem through planning and coordination of activities and resources including a specialist CCTV drain company. Once the cause and all the issues were identified I coordinated repairs and replaced relevant sections of the drainage system to ensure that the problem would not reoccur. The outcome not only removed the need for large scale investment but also helped secure the contract renewal with Northumbrian Water. Other key projects I was involved in were the design and build of the millennium park at Great Lumley and the installation of the drainage, electrical ducting, and roads infrastructure of Durham county cricket ground and park.

I am extremely self-motivated, confident and thrive on a challenge. I am an exceptional team player and have a natural ability to get the best out of my team.

I feel I would be an asset to your company which is achieving many great things and I would very much like to develop and grow along with you.

Alan Tate