W

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**Summary**

I am a self-motivated and forward-thinking person, with a positive can-do attitude toward my work. I would be an  
ideal candidate for the role of Assistant Site Manager as I have six years of onsite practical experience within an  
M&E company and have ran my own company for the previous seven months.

I will bring to your company my professionalism, communication and great organisational skills. I have worked predominantly on new build homes but I also have experience and knowledge of industrial and commercial installations managing material orders and up to five electricians work load. I have great time management and work well under pressure, I work well with in a team, however I have initiative to work alone. I am an outgoing and confident person who will go that step further to get the job finished with the results and quality we strive for.

I will communicate with clients in a friendly and efficient way, building and maintaining effective relationships.

**Skills**

ECS gold card Installation Electrician Level 3 NVQ Diploma in Installing Electrotechnical  
Communication Systems and Equipment (Building, Structures and  
Attention to Detail the Environment) 501/1605/8  
Six years onsite experience Advanced Level Apprenticeship in Electrical  
Completion of AM2 Installation in the Building Services Engineering

sector  
Level 3 Advanced Apprenticeship Electrical  
Installation Technology

**Work History**

Electrician, 09/2011 to 08/2016  
O’Connell and Bean M&E ltd – Burneside, Kendal, Cumbria  
I started at O'Connell and Bean as an apprentice straight from leaving school. I attended Kendal College to study the  
Installation of Electrotechnical Systems and Equipment BSE and completed my apprenticeship one year early. I then  
continued to work for the company for one year as a fully qualified electrician carrying out various installations within the  
Domestic, Industrial and Commercial industries. Whilst ordering materials and organising apprentices on my sites.

Electrician/Electrical Supervisor, 08/2016 to 03/2017  
Warren Electrical Services NW ltd – Morecambe, Lancashire  
Whilst working for Warren Electrical Services I gained vast amounts of knowledge on client’s time scales and the  
pricing and ordering of materials. When I first started for WES I was a site electrician however after two months I   
progressed into a managerial role. I was managing various sites from private new build homes to multi floor  
apartment blocks; I attended site meetings where I discussed with site managers and clients managing directors on  
the progress of works being carried out, all health and safety requirements, any issues which may have risen since  
the previous meeting and the completion dates for individual plots. I also had to organise materials and set work  
targets for other colleagues and electrical sub-contractors who were working on the sites I was managing, whilst regularly contacting wholesalers for delivery time scales and material prices.

Owner, 04/2017 to Current  
Wright Electrical Services NW – Holme, Lancashire For the previous seven months I have been self-employed, carrying out various jobs on Domestic, Industrial and  
Commercial sites. I have been pricing my own jobs and meeting with various clients from a singular person in the  
village to the MD at Kudos Shower Products where I have installed the electrical work for their new warehouse.

Electrotechnical Systems and Equipment

Environmental and Land Base Studies

Education

Diploma:   
Kendal College - Kendal

GCSE: English, 2011  
Dallam Academy - Milnthorpe  
Grade C

GCSE: Science, 2011  
Dallam Academy - Milnthorpe  
Grade C

GCSE: Business Studies, 2011  
Dallam Academy - Milnthorpe  
Grade C

GCSE:   
Dallam Academy - Milnthorpe  
Grade D

GCSE: Adult Literacy, 2011  
Dallam Academy - Milnthorpe  
Level 2

GCSE: Adult Numeracy, 2011  
Dallam Academy - Milnthorpe  
Level 2

, 2014

, 2011