Dear Sir / Madam,

I am writing to enquire for the vacancy you have posted on indeed I hereby enclose my CV for your consideration .

Earning Masters degree from a Prestigious institution University of central Lancashire helped me to gain extensive knowledge in my field. On the other hand, you can see, I have had extensive vacation work experience in office environments, the retail sector and service industries, giving me varied skills and the ability to work with many different types of people.

I am a conscientious person who works hard and pays attention to detail. I'm flexible, quick to pick up new skills and eager to learn from others. I also have lots of ideas and enthusiasm. I'm keen to work for a company with a great reputation and high profile l.

I have excellent references and would be very pleased to discuss in detail about this vacancy

Your faithfully

Humza Raja