

CURRICULUM VITAE

Name: Marc Coverdale

Address: 14 Leo Grove
Stockton-On-Tees
Cleveland
England
TS18 3UY

Telephone No: 07736-281431

Date of Birth: 3rd January 1981

Email: marc_coverdale@hotmail.com

EMPLOYMENT HISTORY

Date: October 2016 – Present

Company: Bellway Homes Durham Division
10 Pioneer Court
Morton Palms Business Park
Darlington
County Durham
DL1 4WD

Position: Architectural Technician

Role:

- Currently working with no Technical Manager or Director above me, I am fully responsible for managing my time while also ensuring the timely issue of information to the divisions team members. Dealing with all Architectural/Technical matters including legal, customer care, Site, NHBC etc associated with all Durham developments. While working as part of a small team I have considerable exposure to other departments & worked closely with the commercial team to ensure I understand in depth what our appointed sub-contractors & suppliers require from our working drawings. In addition to managing the group house types I am responsible for re-elevating house types to ensure we have a range suitable for the division. I am also responsible for material selection etc while insuring we are delivering a quality product while not exceeding the figures set in the viability to ensure profit margin is maintained.

Date: April 2013 – October 2016
Company: Bellway Homes North East Division
Bellway House
Kings Park
Kingsway North
Gateshead
Tyne and Wear
NE11 0JH

Position: **Architectural Technician**
Role:

- Working with Bellway Homes standard & bespoke house types to form new Plots, being either detached, semi detached or terraced & plot specific drawings as indicated on Approved site planning drawings.
- All drawings/ Plots where produced to the latest NHBC Standards, Building Regulations & also the required Code standard where applicable.
- Liaising with NHBC Code Assessor to achieve code within Bellway & RSL agreed specification and budget.
- Working with Architectural Liaison Officers within the local police force to provide solutions for Secure by Design to registered social landlord schemes to help towards code requirements while also dealing with the RSL client quantity surveyors and engineers.
- Ensuring RSL specifications are in accordance with agreed contracts/heads of terms..
- Amending site plans/ layouts & planning drawings to planning officer requirements.
- Dealing with external consultants such as Structural Engineers, Roof Truss & Stair Case manufactures etc
- Dealing with NHBC for SAP assessments and providing solutions where SAPs may be failing.
- Arranging Buildmark Choice warranties with NHBC.
- Robust Detail applications.
- Discharge of Planning & NHBC Building Control Conditions.
- Preparation of material schedules.
- Dealing with day to day site issues and queries.
- Ecology mitigation measures
- Dealing with acoustic reports to discharge associated planning conditions.
- AutoCAD 2013/12

Date: Jan 2013 – March 2013
Company: East Durham Homes
2 Meridian Court
Whitehouse Business Park
Peterlee
County Durham
SR8 2RQ

Position: **Architectural Technician**
Role:

- Surveying existing East Durham Homes properties to produce existing floor plans.
- Preparing new electric layouts from the produced floor plans for full rewires to Decent Homes standard.
- Preparing new heating layouts by carrying out heat loss calculations in order to specify correct radiator sizes per room.

Date: March 2010 – Jan 2013
Company: Bloor Homes
Ashby Road
Measham
Swadlincote
Derbyshire
DE12 7JP

Position: **Architectural Technician**
Role:

- Working with Bloor Homes standard & bespoke house types to form new Plots, being either detached, semi detached or terraced & plot specific drawings as indicated on Approved site planning drawings.
- All drawings/ Plots where produced to the latest NHBC Standards, Building Regulations & also the required Code standard.
- The production of Affordable Housing, Housing Association & Life Time Homes Plots.
- Amending site plans/ layouts & planning drawings to the design managers or planning officer requirements.
- Dealing with Regional working drawing requests & ensuring they are delivered on time by liaising with the region in question external consultants such as Structural Engineers.
- Covering the role of Team Leader by managing the groups work load by allocating work to team members to ensure deadlines are met & dealing with regional directors requests.
- AutoCAD 2012/11

Date: April 2007 – February 2010
Company: SJD Architects Ltd
Hampden House
Falcon Court, Preston Farm Industrial Estate
Stockton on Tees

Position: **Architectural Technician**
Role:

- Carrying out measured building surveys
- Producing Tender Packages
- Preparing plans elevations, sections, details and specifications for submission for outline and full planning permission and building regulation approvals.
- Work undertaken on domestic, refurbishment & commercial projects such as student accommodation & apartment buildings Liaising with clients, consultants and material suppliers. Undertaking measured surveys of existing buildings.

Date: March 2006 – April 2007
Company: Gelder & Kitchen Architects
Rosner Studios
Market Place
Richmond
North Yorkshire
DL10 4QG

Position: **Architectural Technician**
Role:

- Carrying out measured building surveys
- Producing Tender Packages
- Preparing plans elevations and specifications for submission for outline and full planning permission and building regulation approval on healthcare (Nursing Homes), domestic & refurbishment projects.
- Liaising with clients and material suppliers

Date: January 2005 – February 2006
Company: Architect Jeffrey Tarren & Partners
12 Yarm Rd
Stockton on Tees
TS18 3ND

Position: **Junior Architectural Technician**
Role:

- Carrying out measured building surveys
- Producing Tender Packages
- Preparing plans elevations and specifications for submission for outline and full planning permission and building regulation approval on domestic projects.

Date: May 1997 - December 2004
Company: Franks Factory Flooring
Portrack Lane
Stockton on Tees
TS18 2PS

Position: **Assistant Warehouse Manager**

- Managing stock taking and ordering
- Organising stock transfers from other warehouses using the factory computer database
- Designated team leader responsible for a team of 6 employees & overall supervision of warehouse operation i.e. staffing appearance.

EDUCATION

Northumbria University: 2006 – 2009

- Foundation degree in Architectural Technology
- Part time course covering Building Technology, Construction Economics, Environmental Analysis, Science & Materials, Surveying principles etc.

Redcar & Cleveland College: 2004 – 2006

- ONC, National Certificate in Building Studies
- Part time course covering Building Technology, Science & Materials, Construction & the Environment, Measurement, Estimating & Tendering etc.
- Passed with Double Distinction

Redcar & Cleveland College: 2004 – 2005

- City & Guilds AutoCad Level 4
- Part time course specialising in advanced 2D draughting techniques ex, ex referencing etc

Redcar & Cleveland College: 2003 – 2004

- City & Guilds AutoCad Level 3
- Part time course specialising in 3D solid modeling ex, creating regions, extruding 2D entities and use bit maps etc.

Redcar & Cleveland College: 2001 – 2002

- City & Guilds AutoCad Level 2
- Part time course specialising in 3D draughting techniques ex, positioning UCS, meshing and managing views etc.

Teesside Tertiary College: 2000 – 2001

- City & Guilds AutoCad Level 1
- Part time course specialising in 2D draughting techniques ex, basic editing and drawing tools and creating and importing blocks etc.

PERSONAL PROFILE

I am hard working, reliable, trustworthy and someone who adheres to good working ethics. I have proven to be meticulous and responsible. My work is methodical and of a very high standard & I am always keen to learn new skills to further my development.

During my employment I have gained the ability to work effectively as part of a self-directed team, and working on my own initiative. I have developed excellent communication skills with both colleagues and management, and have proven myself to be flexible and adaptable in lots of given situations.