Glenda Losh

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Personal statement

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A self-motivated and hard working person with experience in all aspects of Sales and Administration. Able to use my own initiative and can work alone or as part of a team. Capable of managing and motivating other staff to achieve company objectives. An effective communicator at all levels with good problem solving skills. Computer literate. I currently work on the property section on NCJ Media and deal on a daily basis with New Homes Developers and Estate Agents, presenting tailor-made packages to suit their business needs. Over the past few years the market has changed considerably and I now present and sell on a daily basis multi media advertising solutions the online side of the business is a very exciting part of my role as it delivers results for clients. Sales person of the Year 2012 and 2015, Runner up in 2011, 2013 and 2014. Most of my working life has been spent at NCJ Media where I have experienced various roles, mostly around the customer service or sales side of the business.

Key Skills

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Employment History

Senior Sales Executive, NCJMedia, Tyne & Wear

(October 2005 - Present)

Achievements and responsibilities:

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PA to Sales Director, NCJMedia, Tyne & Wear

(January 1995 – October 2005)

Achievements and responsibilities:

My role was to offer support to the Sales Director, deal with the day to day figures and running of the advertising department.

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Education

Kenton High School, Kenton

6 O Levels achieved including English and Maths

Hobbies & Interests

I am interested in travelling and exploring new parts of the world; leisure time consists of gardening, reading, scuba diving and tiding up after my Daughter. I am a family orientated person and love spending time with my family.

References

References are available upon request.