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| Vivek Panwar

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| vivekpnice@gmail.com |
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| +919650741910 |
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| LinkedIn URL |
| Link to other online properties: Portfolio/Website/Blog |
| Objective A career that is challenging and interesting, and lets me work on the leading areas of technology, a job that gives me opportunities to learn, innovate and enhance my skills and strengths in conjunction with company goals and objectives. |
| SkillsLeadership and team motivation, Self-motivated and resourceful, Detail and accuracy oriented, optimistic, Project Management, Easy learner, Good communication and interpersonal skills, Coordination and organization. Adaptable  |

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| Experience- 4.8+yrs**Assistant Project Manager/Knight Frank India Ltd.**Nov 2017-Present**Job Responsibilities:-*** On site supervision and execution of work.
* Day-to-day management of the site, including supervising and monitoring the site labor force ant he work of any subcontractors and suppliers
* Conduct Quality Control and Quality test at site.
* Ensuring that all materials used and work performed are as per specifications
* Management of quality, safety, and schedule for projects
* Running of daily/weekly meetings
* Documentation of project progress
* Verify that design and specifications are being followed accurately
* Work closely with the contractor assuring their compliance
* Assist with RFI

Senior Civil Engineer/Future Group IndiaAugust 2016-Nov 2017**Job Responsibilities:-*** Undertaking technical feasibility studies and site investigations.
* Monitoring of site progress.
* Monitoring the provision of materials.
* Liaising with and directing the work of sub-contractors employed on the projects.
* Managing, supervising and advising on civil engineering issues.
* Ensuring quality of workmanship.
* Scheduling work and adjusting each stage of work to meet time and budget targets.
* Reports as required, raise PO .

Site Engineer/Bcc Infrastructures pvt.ltdJune 2013-August 2016**Job Responsibilities:-*** Completion of all inspection and test plans in the field, quality assurance records in the field and liaising with 3rd party inspectors as required.
* Ensuring that all materials used and work performed are as per specifications
* Managing, monitoring and interpreting the contract design documents supplied by the client
* Participating in the quality control activities.
* Liaising any consultants, subcontractors, supervisors, planners, quality, surveyors and general workforce involved in the project.
* Day-to-day management of the site, including supervising and monitoring the site labor force ant he work of any subcontractors and suppliers.
* Co-coordinating and implementing temporary works systems and reviewing the site requirements including false work/formwork.
* Planning the work and efficiently organizing the plant and site facilities in order to meet agreed deadlines.
* Overseeing quality control and health and safety matters on site.
* Resolving any unexpected technical difficulties and other problems that may arise.

 Working on precast technology for construction of multi-storey. |
| EducationMBA (Infrastructure & Construction Management)/2015(JNU)B.tech (Civil Engineering)/2013(UPTU)School **12th** from Flora Dale Sen. Sec. School, affiliated to CBSE, in 2008. **10th** from S.S.S.B School, affiliated to CBSE, in 2005. Won G.K quizzes in school as well as at college level. **TECHNICAL SKILLS**:-  Knowledge of Windows and Internet.  Knowledge of AUTO-CAD.  Good knowledge of MS-Word and MS-Excel. S Project 2013 |
| Volunteer Experience or Leadership**Captain** of college cricket team and represent college in various competitions.Active member of **“Trailblazers Foundation” (National NGO).****Actively** organized events in school & college. ***PERSONAL VITAE:-***Father’s name: N.P.S PANWARDate of Birth : 28th, Jul-1990Marital Status: MarriedPermanent Address: Hno-49 Pocket-D Dilshad Garden, Delhi-110095Language : English, Hindi   |

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