**Curriculum Vitae**

**For**

**Marc Huyton**

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**PROFILE**

I am an established Manager with 25 years’ experience in the construction industry, 17 years as a Manager.

I am proficient in the following areas: - New Build Construction of Houses & Apartments (Private & Social Housing), Student Accommodation, Nursing Homes, Decent Homes Work & Refurbishment to High Rise Tower Blocks, Traditional Build, Timber Frame, Steel Frame Buildings, Health & Safety, Quality Control and Customer Care.

I have a proven ability to work under pressure to agreed timescales with a flexible and proactive approach. I also encompass a positive ‘can do’ attitude as an individual and as a team member.

I pride myself on having a proven track record of tidy safe sites finished on time to a very high standard of finish with minimal or no defects during the build or on handover.

**STATUS**

I am employed as a Site Manager with Story Homes on the Highwood Site in Lancaster.

Hold a full clean driving license.

**QUALIFICATIONS**

**& COURSES**

**ATTENDED** Level 6 NVQ. Construction Management

H.N.C. Building & Construction 2004 – 2006. St Helens College.

 CSCS Black Managers card.

 S.M.S.T.S. July 2017

 First Aid at Work Level 3.October 2016

 CSCS Basic Scaffold inspection, SIMIAN Skills November 2017

How to control your elephant. In House training April 2017

Cuplock Scaffold training Feb 2017

New Home Demonstration, In House Training 2007 & 2016

 CPCS Lift Supervisor

P.A.S.M.A. Courtley Health & Safety February

One day Timber Frame Course. N.H.B.C.

 ½ day Timber Frame Course. Ellesmere Consulting

 ½ day Raft Foundation Course. Ellesmere Consulting.

 Two day Gober Method, for the Strategy, Psychology & Language of service.

 One day demonstration course. In House training March 2004 & May 2017

Asbestos Awareness. Courtley Health & Safety September 2010

Fire Marshall. Courtley Health & Safety

 P.A.T. Tester. Courtley Health & Safety

 Scaffold Awareness Course Ansa Training

**WORK HISTORY** Story Homes Site Manager – Present.

 I am the Site Manager on the 2nd phase at Highwood, Lancaster.

Countryside Properties 2016-2017 Site Manager

 Countryside Properties phases 6 & 7, Norris Green Liverpool. I was the Site Manager on the open market phases where I completed and moved in 120 new residents in twelve months. The Site had a HBF return of over 92% whilst I was Manager, the site also received safe site of the year award.

 The site consisted of 3 & 4 bed 3 storey townhouses, semi detached & detached ranging from 1100-1600 square foot.

The site was in the NHBC inspectors top 10 when I left to join Story Homes.

Duties & Responsibilities.

* Reporting directly to the Build Manager.
* Full control of health & safety.
* Inductions, toolbox talks, reporting to the group H&S Manager.
* Carried out all demonstrations and handovers
* Arranging & chairing Sub-contractors meetings.
* Arranging & chairing health & safety meetings.
* Creating programme of works using Microsoft Excel.
* Signing off completed works & agreeing variations.
* Site visits with the building inspectors & surveyors.

C&L Timberkits & Joinery 2009 – 2016 Contracts Manager

 I managed social housing and new build contracts. These contacts ranged from apartment blocks, houses, and nursing homes using various construction systems incorporating life time homes and sustainable code 3. These contracts have been in Newmarket, Swindon, Wales & the North West, I worked away as and when required.

Duties & Responsibilities.

* Worked & kept to programmes supplying labour & materials.
* Quality control.
* Liaising with other Sub-contractors
* Attended site meetings with Client’s Project Managers & Build Managers.
* Carried out inspections with the Clerk of Works.
* Assisted Commercial Manager with procuring.
* Take offs & ordering of materials.
* All C&L Health & Safety, pre contract & duration of contract.
* Arranged completed works to be signed off.
* Signed off employees work ready for payment.
* Processed and pricing of variations with Commercial Manager.
* Reported directly to C&L Directors.
* Recruitment of employees/ subcontractors on my sites.

New City Vision 2007 – 2009 (Site Manager)

 I was employed by New City Vision which is a joint consortium of Cannon and Kirk homes, Bishop Loch and Laing O’Rourke. I was based at their flag ship development at the Boot estate at Norris Green Liverpool phase 1.

The development consists of over seven hundred new build properties of a mixed tenure. I was employed as a Site Manager with overall responsibility of the project and reported directly to the Project Director. The properties ranged from 2 bedroom terraced houses to 3 storey 4 bedroom detached houses of timber frame construction and thin joint block work system with spray on render, insulated render systems and various other modern methods of construction. The homes complied too Lifetime homes and sustainable code 3.

I completed 150 units in 14 months, during this time I was responsible for my site team which consisted of 2 assistant managers, 1 site engineer, 1 finishing foreman, 1 customer care operative, 3 forklift drivers, 4 scaffolders & 4 labourers. All other labour was subcontracted when required.

I also take great pride in my achievement of receiving Silver & Bronze awards in The Considerate Constructors Scheme, as part of the site team.

Duties & Responsibilities.

* Full control of site.
* Reporting directly to the Project Director & Client.
* Full control of health & safety.
* Inductions, toolbox talks, reporting to the group H&S Manager
* Attending monthly meetings with the housing association Project Team, liaising with the housing association Project Manager. Working with the client’s Surveyor & Architect.
* Carried out handovers with the Client’s Project Manager
* Attending bi-monthly residents meetings.
* Preparing & presenting progress reports to the Operations Director at monthly meetings using Microsoft Word & Excel.
* Arranging & chairing Sub-contractors meetings.
* Arranging & chairing health & safety meetings.
* Creating programme of works using Microsoft Excel.
* Signing off completed works & agreeing variations.
* Site visits with the building inspectors & surveyors.
* All customer care & maintenance work.

Elite Homes 2004 –2007 (Assistant and Site Manager)

 Worked on various developments around the North West as Assistant Site Manager and Site Manager building townhouses, detached houses and apartment blocks, using timber frame and traditional brick & block systems.

 Site was nominated for NHBC award, but unfortunately didn’t achieve.

 Duties & Responsibilities.

* Control of units from foundations to completion.
* Control of site Health & Safety.
* Site inductions.
* Ordering / calling off materials.
* Controlled and coordinated customer care for site.
* Carried out home demonstrations.
* Quality control.
* Control of clients extras during construction.

Bett Homes 2003 - 2004 (Assistant Manager)

Worked on Sovereign Place, Noctorum as Assistant Site Manager building

three storey townhouses and 4/5 bed detached houses.

 Duties & responsibilities.

* Full control of customer care.
* Assisted with health & safety.
* Control of units from plaster to completion.
* Full control of site for three months due to Site Manager leaving.
* Carried out home demonstrations.

Watkin Jones Homes & Construction 2000 – 2003

(Finishing foreman - Assistant Site Manager)

I worked on various Developments comprising of retail units, student accommodation, apartments and houses, using traditional brickwork construction, steel frame & hi-rise timber frame as a finishing foreman and Assistant Manager.

 David Mclean Homes & Construction 1993 – 2000

 I worked on several developments during my time at David McLean’s as a Store man & Forklift driver.

Army 1991 –1993

I joined the army when I was17 years old as an apprentice mechanic.

**INTERESTS**

 Sunday league Junior Football.

 Clay pigeon and game shooting.

 Golf.

**REFERENCES**

 Available on request.