Dear Sir / Madam,

I write to apply for the role of Production Director; the outline of this role you have posted is very interesting and I would appreciate the opportunity to find out more and explore my potential fit with your requirements.

In the attached CV you will find: -

* Customer-focused leader with experience of across Operations, Customer Service, and IT.
* Strong people manager, based on experience leading global teams of up-to 120 people locally and remotely, field and office based, centred on clear goals, regular reviews and continuous improvement. A coaching and development biased people manager.
* Project management experience across business and IT projects.
* Strong change management skills, dealing with growth, managing cost downs, in-sourcing and out-sourcing.
* Strong process orientation, defining, improving and managing via clear KPI’s
* Technically biased individual, able to quickly understand technical details and communicate those details with technical and non-technical audiences.

I look forward to discussing a career move with you in the near future.

yours sincerely

Derrick Walton