Mark Nicholson

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Personal statement

After pursuing my passion for construction by studying construction management at Glasgow Caledonian University I graduated in 2017 with a 2:2 bachelor’s degree. I believe that the knowledge I have gained throughout my studies will act as a strong foundation for beginning my career, and what I now require is a trainee position to allow me to gain the on-site knowledge, experience and opportunities that I need to succeed. With my commitment to starting my career and hardworking attitude I would be able to make the most of this excellent opportunity whilst also being committed to ensuring that all work is being completed to a high standard, on time, safely and within budget.

Key Skills

* **IT Skills:** Through school, college and university I have developed a strong understanding of Microsoft office and can confidently use word, excel, PowerPoint and Project. I can also professionally create emails.
* **Communication Skills**: During my time in education I have been able to build on my communication skills both written and verbally through presentations, coursework and group work. My time in retail has also allowed me to further develop my communication skills.
* **Planning and Organisational Skills:** Being able to prioritise my workload and organise my days to maximise my output was a daily task while I was studying, working and trying to maintain a social life. Through University and work I have been able to really develop my ability to plan and organise tasks.
* **Working in a Team:** Can work efficiently as part of a team, demonstrating leadership qualities when they are required on projects at University in addition to team work in my part-time job. Can also work on my own initiative.
* **Quick learner:** Able to learn and adapt to new things easily and welcome change.
* **Problem Solving and Analytical Skills:** Developed problem solving and analytical skills mainly throughout my time in education.

Employment History

Fresh Foods Assistant, Sainsbury’s, Irvine

(September 2014 – Present)

Achievements and responsibilities:

* Replenishing stock to meet customer needs.
* Carrying out reductions quickly as part of a team.
* Helping with customer queries and taking older customers around on an assisted shop.
* Attending a meeting once every three weeks and taking minutes about what is happening in the store to feedback to my department.
* Dealing with customers and money by assisting the checkouts when the store becomes busy and they need support.

Education

Stewarton Academy

(September 2007 – June 2013)

Standard Grades: Religious Studies – 1, Administration – 2, Craft and Design – 2, English – 2, History – 2, Mathematics - 4

Intermediates: Intermediate 1 Chemistry – A, Intermediate 1 French – A, Intermediate 2 Woodworking Skills – B

Highers: English – C, History – C, Religious, Moral and Philosophical Studies - C

****City of Glasgow College****

(September 2013 – June 2015)

Higher National Diploma Construction Management: Graded Unit 1 – A, Graded Unit 2 – A

Key Modules: Construction Planning, Human Resource Management in Construction, Managing Construction Organisations, Standard Forms of Construction Contracts, Construction Industry: An Introduction, Construction Site Surveying A/B, Construction Technical Communication Skills, Construction Technology: Substructure, Health and Safety in Construction, Quality in Construction, Site Administration, Construction Technology: Domestic Construction.

****Glasgow Caledonian University****

(September 2015 – July 2017)

BSc Construction Management – (2:2)

Key Modules: Intermediate cost studies, Estimating, Construction Technology 2, Construction Technology 3, Facilities Management, Project Management, Sustainability and the Built Environment, Construction and Project Commercial Management.

Dissertation: Will Brexit and less migrant workers effect the UK construction industry?

Hobbies & Interests

Keeping fit and active is important to me, so with my free time I enjoy going to the gym several times a week, going cycles, runs and walks. While working at Sainsburys I have had the opportunities to get involved with various charity cycles and have grown to enjoy the challenge they represent, but also the rewarding feeling of raising money for charities. As a person I generally like to keep myself busy.

Additional Information

Have a full clean UK drivers licence and a car. References can be made available upon request. Happy to relocate across UK to meet business needs. **Currently in the process of arranging a shadow placement so I will soon have on site experience at management level.**