**Kasim Hassan**

**10 Laighton Gardens, Cumbernauld, G67 4EZ**

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**Profile Summary**

I am a committed and well-motivated individual who aspires to hold a position where I can interact with people in a daily basis, I have been in the construction industry for over 4 years ago now actively looking for an exciting opportunity in a construction focused environment to progress up the in industry and where I will be able to deliver a high-quality service and progress my strengths and experience to advance further in the industry.

* Solid knowledge of client understanding
* Well-organized, self-motivated individual with ability to rapidly learn new skills
* Dealing with clients in a highly professional manner
* Fully aware of all construction regulations
* Vast experience in all trades

**Education**

**Glasgow Kelvin College**

**HNC Construction Management** **September 2016 – June 2017**

Construction Site Surveying, CAD: 2D1, Substructures, Building, Industrial/Commercial Superstructure,

Services in Large Buildings, Site Administration, Domestic Construction, Health and Safety in Construction, Construction Materials and Specification, Standard Forms of Construction Contracts.

* **15 Credits, Grade A**

**St Maurice's High School August 2005 - June 2009**

Standard Grades: Math’s, English, Art, Modern Studies, Physics, Administration, Home Economics,

**Key Skills**

**IT/computer literacy** - IT skills, office skills, keyboard skills.

**Software Packages** – MS Word, MS Outlook, AutoCad and various In-house systems

**Team work** - Supportive, organized, decisive, imaginative, delegating tasks when necessary, open-minded. Own several delegated tasks within the team including ensuring that the team are up to date with their regular tasks & roles, helping them with this and highlighting any issues to them that need progressing

**Customer service** - Welcoming, friendly, approachable, constructive, tactful

**Interpersonal skills** - good ability to manage own workload and prioritize well, good organizational skills, good listener, caring, professional, co-operative and constructive

**Professional Experience**

**RSST LTD January 2014 – Present**

**Skilled Laborer**

* Assist skilled people in performing their tasks
* Bricklaying, Joinery, Electrical, Foundations ...
* Assist in construction or demolishing of buildings
* Load and unload structure materials and move materials in work
* Remove debris and trash at construction sites accordingly
* Complete all adequate paper work

**Get Luxury Hire Sales Executive December 2012 – December 2014**

**Sales Executive**

* Discussing customer Needs and features of different vehicles to suit
* Advising on different types of suitable cars for customers
* Arranging test drives
* Taking deposits
* Negotiating hire price
* Complete all adequate paper work and pre-delivery & post-delivery inspections
* Making sure vehicles are clean tidy and presentable
* Marketing

**City Park Technologies July 2010 – November 2012**

**Sales Advisor**

* Making calls to existing customers, selling them insurance.
* Research into producing each customer the right package to suit their needs.
* Providing Excellent customer service to achieve a happy and satisfied outcome for our customer.
* Achieved weekly targets set by line manager.
* Motivated and pushed other team members to achieve individual targets.
* Dealt with customer complaints in a sympathetic and timely manner to achieve best possible outcome.

**References**

Available on request.