

**Malcolm Newman**

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21 March 2018

Dear Sir/Madam,

RE: Position of Regional Customer Service Inspector, Chorley.

I am responding to your recent advertisement for the position of Regional Customer Service Inspector within the above region.

I have over 30 years experience within the construction industry covering all disciplines: Customer Care Liaison Manager, Site Development Manager, Clerk of Works, NHBC Building Inspector, Contracts Manager and Site Manager.

I have an extensive knowledge of building operations, practices, NHBC Technical Standards, Building Regulations and Health & Safety Regulations.

Please find attached my current CV as a first point of contact for the above position within your company.

I look forward to hearing from you.

Thank you so much for your time.

Yours faithfully

*Malcolm Newman*