HR Department

Dear Sir,

**Application for Assistant Site Manager**

I would like to submit my application for the above position for your consideration. I now attach a copy of my CV for your information.

I am a highly experienced fence erector with 13 years in the industry. I have worked throughout Scotland on various construction sites contributing to great successes. I am looking forward to furthering my career and moving up into a different role after recently completing my SMSTS course with HSS training.

I have recently completed a full house renovation and traditional build single story wrap round extension. I managed and coordinated everything from directing the architect, building control officer, builder Supply Company’s and the trades that were on site. The project ran for just over one year with just the trades I needed to do the build and structure changes inside the existing property. I then went on to complete the renovation and extension myself by doing all the internal joinery work. I relayed the flooring in the exciting property, fitted all new door standards, doors, all windows and finishing’s, I also installed a large kitchen and utility room. I also ran all plumbing work for the new bathrooms that I fitted and installed a full central heating system with nest controller thermostat. I ran All Electrical cables, wired lights and sockets, I had all cables labelled at the new consumer unit for the qualified electrician to connect and test with no problems.

I have knowledge in all aspect of house building and renovations.

I also have extensive knowledge of site safety and the regulations in the industry that must be adhered to.

In my current role I have developed excellent relationships with the Site Managers and the rest of the team enabling me to carry out my job safely and successfully.

I would appreciate the opportunity to undertake this exciting new role and bring my skills and experience to the new position. I am very motivated and a great time keeper, I have good communication skills and I am keen to learn new things. I will do the best I can on every job I am part of, I have a good eye for detail and I am very persistent on everything to be completed to the highest possible standard.

I look forward to hearing from you.

Kind Regards

Christopher Brown