Ochuko Abraka

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**PERSONAL SUMMARY**

I am an experienced Project Planner and Project Controls Professional with a strong Primavera P6 and Project Controls background. I have more than 5 years’ experience in Planning, Scheduling and Project Management with first-hand experience working on Major Civils, Maintenance and Mechanical & Electrical Projects having worked in Rails, Construction, and the maintenance sectors. I have a track record of success in planning and managing projects within dynamic organizations that requires the highest standards of analysis, planning, execution, and delivery to budget, on time and to quality. I have excellent team collaboration skills and proactively engage with stakeholders and team leads to effectively utilise project team information and plans.

**SKILLS SUMMARY**

* Proven/strong knowledge and application of Primavera P6 & other planning tools in developing, analysing, monitoring, control & reporting programme data.
* Clear planning control, governance, and reporting level with previous experience to confirm understanding and ability to deliver.
* Excellent Stakeholder/Client management and support.
* Efficient communication, interpersonal and organisational skills.
* Excellent analytical, leadership and conflict-resolution skills.
* Ability to work effectively under own initiative and as part of a team.
* Project planning – programme/project schedule creation, integration, management, review, tracking progress & performance, forecasting, ad-hoc and agreed periodic reporting.
* Cost Management and Budgeting
* Procurement and Inventory Management
* Data Analysis and Interpretation
* Report Writing and Presentation

EDUCATION & PROFESSIONAL QUALIFICATIONS

* MSc. Data Analytics and Technology – University of Bolton
* BSc. Management and Computer Studies– University of Cape Town
* Level 3 Project Management
* Procurement and Inventory Management
* Microsoft Office

**WORK EXPERIENCE**

**Morrison Water Services, UK**

**June 2022 - Present**

**Project Planner**

Morrison Water Services designs maintains, and extends existing water and wastewater assets, from the *repair* and maintenance of existing water networks to the installation and maintenance of new capital projects and MEICAT systems. They work on a diverse range of clients under different forms of contract including NEC3 and NEC4 suites of contract from option A to E. Their portfolio of works includes bridge construction and strengthening, transport and highway infrastructure, reinforced concrete structures and reservoir remediation works. Working as a Planning Engineer collaboratively with project teams, actively support the effective project delivery on a range of industry sector projects. I am mainly responsible for their Yorkshire Water Framework Contract and other transport and highway infrastructure schemes.

**Responsibilities:**

* Organise and implement construction phases, developing strategic programmes, creating Work Breakdown Structure and Work Packages
* Ensure engineering excellence is achieved throughout the project's life cycle, from design and implementation to testing and commissioning.
* Ensuring that the planning management software is kept up-to-date and managed by
instruction from the Project Controls department and all live and tendered projects are recorded accurately.
* Attended regular meetings to disseminate current information to stakeholders, identifying areas for change and supporting continuous improvement strategies, measuring, and reporting on outcomes.
* Devise and embed detailed construction / civil engineering plans, liaise with clients, analyse progress to ensure deadlines were being met, supervise external contractors in the correct execution of tasks, and manage current projects.
* Undertake cost analysis for a range of projects, creating budgets and schedules, utilising bills of quantities (BOQ) or client drawings.
* Create and issue detailed tenders, with additional supporting quality submission information.
* Liaise with design consultant, construction consultant management, and contractor to prepare and agree on baseline schedules, using designated software, maintaining contact through regular review meetings, updating schedules as needed, and coordinating with multiple contractors.
* Maintain all project data to support construction activities, reporting on project phases to update schedules and KPIs as needed.
* Identify and track programme changes, adhering to NEC3/NEC4 and JCT contract requirements, reporting to stakeholders, and maintaining management status reports, undertaking site visits as needed.
* Address and remedy issues, collaborating with managers and engineers.
* Provide Planning support and guidance across multiple live projects and for tender programming purposes. To take ownership of managing and maintaining the planning/scheduling

**Murphy group Limited**

**March 2020 - May 2022**

**Assistance Planner**

J Murphy & Sons Limited is a leading global, specialist engineering and construction company that operates in the UK, Ireland, and Canada. Their transportation sector is multi-disciplinary working across rail, aviation, highways, and ports to deliver sustainable solutions. Worked with a senior planner for Network Rail (Infrastructure Projects) delivering schemes on Structures (bridges, viaducts, canals) and Earthworks (cutting and embankments). I was responsible for developing, maintaining, and closing programmes from Grip 3 – 8 for core civil engineering schemes (Structures, Earthworks and Drainage).

**Responsibilities:**

* Providing planning expertise and schedule analysis throughout the phases of the Project life cycle: initiating, planning, executing, controlling, and closing.
* Planning projects using work scope documents and input from major stakeholders for a robust detailed programme from project start to handover.
* Ensured that various stages were captured including the design, procurement and construction using primavera P6 and I ensured that the programme reflected the appropriate durations and sequencing of activities to optimize the schedule.
* I ensured that the project teams were fully involved and abreast with criticality and adjusting projects where necessary.
* Capturing and reporting on delay/disruption or loss of efficiency and drafting claim and negotiation strategy; evaluating delays in the context of As-Built schedules and production of rate analysis and work cycle analysis to demonstrate entitlement to Extension of Time (EoT).
* Producing robust P6 construction schedule from approved design and estimator’s programme.
* Assisted in producing a Schedule Management and Project Control Management Plan to aid compliance and auditing of programmes.
* Ensuring that all work packages are replicated to activity levels in Primavera P6 in line with job specifications and contractual processes and procedures.
* Monitoring and reporting on performance, progress, KPI, and Earned Value Management through robust cost and resource-loaded schedules.

**Forefront Utilities Ltd**

**July 2019 - February 2022**

**Project Control Assistance**

The North London Gas Alliance (NLGA): Forefront Utilities a contracting partner to National Grid and Skanska Alliance charged with replacing part of the gas infrastructure (3200km of gas mains) across the North London and East Anglian regions, part of a $840m contract.

Responsible for planning/scheduling and progress monitoring of the Design, Procurement, Mains abandonment/Testing and Commission in accordance with SCO requirements, reviewing construction progress with input from construction teams, updating programmes and producing Earned Value Analysis/CPA reports using Primavera and MS project planning software.

**Responsibilities:**

* Review and approve prior to issuance all cost/planning information required for Monthly Project Board meeting.
* Set up and lead the Project Control Meetings
* Management of an NEC3/4 compliant programme
* Ensure we have robust monthly project updates to the project risk registers and value analysis processes
* Manage the integration of programmes from various sources.
* Implement progress monitoring and productivity measurement.
* Define and issue the project work breakdown structure and estimating format.
* Monitor expenditure and adjust budgets in accordance with the project change control system

**Balfour Beatty (London)**

**March 2017– June 2019**

## [**Document Controller**](https://www.cv-library.co.uk/job/221448909/Document-Controller?hlkw=document-controller&sid=0693b6a7-f46c-4dfe-8ad0-3dbab0622132)

* Create electronic and paper-based filing systems (including racks for full size drawings) for each design discipline including drawings, specifications, various design related communication etc. Ensures that all this information is up to date, downloaded from the Information Management System (i.e. 4Projects, BIW, FTP sites). Also make sure that 'used-on' projects and out-of-date documents are superseded.
* Provide 4 Projects training for new members of the Project team.
* Create and regularly update various trackers, registers, and other tools to ensure that all stored information is accessible and easy to find.
* Assist in the creation of the Health & Safety File and ensure that it is done at least 6 weeks before the final completion of the project. Follow the guidance and instructions of the Design Manager and CDM Coordinator while compiling all information, documents, and certificates for the Health & Safety Files.
* Provide any other administrative assistance required by the Project Team, including deputising the Project Administrator while absent/on holiday and ensure the smooth running of the project office including switchboard operation and general administration as and when required.
* Raise orders for materials and plant and goods received on the Intellect system (where there is no logistic manager on site)

**References:**

* Available on request.