Ahmed

Al-khulaidi

Student – 2nd Year BSc(Hons) Construction Project Management

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- Salford, United Kingdom

ABOUT ME

I am conscientious, flexible, and dedicated. I am a sophisticated team worker that can easily comply to challenging situations, as part as a team and independently.

Firm leadership background and team player skills. Also well organized, motivated, and capable of time management. I am seeking a role where I can utilize my skills and expand on my knowledge.

SKILLS

- Communication
- Adaptability & Flexibility
- Time Management
- Attention to Detail
- Teamwork
- Hardworking
- Problem Solving
- Ambitious & Positive
- Motivated

EDUCATION

GCSE'S

Ellesmere Park High School 2011 – 2016

BTEC DIPLOMA - AAT & BUSINESS

Future Skills 2016 – 2018

BSc (Hons) Construction Project

Management

Salford University

2023 – Current (Course End Date 2026 – Currently going into 2nd year)

Full UK Driving License

EXPERIENCE

Accountant Assistant - Work Experience

Peninsula / Manchester / 2018

This role was shadowing an Accountant while gaining experience within the accountancy sector. Assisting with day-to-day tasks.

- Basic Book Keeping
- Researching & Resolving Discrepancies
- Checking Over Financial Laws & Regulations / In House Regulations

Manager At Takeaway

Fresco's / Leigh / 2019 – 2021 / Reference - Mohammed Abduljabbar -07852744713

This role I was the manager at the takeaway making sure orders were done to a standard and on time. While doing stock intake and finances.

- Managing Staff
- Stock Intake
- Customer Service & Customer Satisfaction
- Dealing With Finances / Outgoings / Expense

Customer Service

Tech Mahindra (TalkTalk) / Salford / 2021 – 2023

This role was dealing with customer queries / problems over the phone. Making sure that the issues were resolved in regard to connectivity issues/ Payments.

- Customer Service / Customer Satisfaction
- Handling Complaints
- Booking Engineer Appointments
- Finding Resolutions.
- Dealing With Customer Accounts