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| Kyle Hall | Blackpool, Lancashire +44 7528 179 290 Kyleahall1@gmail.com  |
|  PErsonal statementGrowing up in a construction orientated household, it’s no surprise that my eagerness to learn about construction stemmed from a young age. Following my interest in Construction, I jumped at the chance to attend collage during high-school which resulted in a formal introduction in to the Construction Industry. With my strong mathematical, organisational and out-of-the-box thinking, my attention was drawn to Quantity Surveying shortly thereafter. For the last 6 years I’ve been working as an integral member of the Commercial team at Persimmon Lancs, which has provided a proper introduction, and a wealth of experience to follow. When joining, I had requested to be ‘thrown in at the deep end’ so to speak, whereby I flourished and came out swimming. Within 6 months I was handed the opportunity to manage my first site, and shortly after promoted to an Assistant Quantity Surveyor. Due to the hard work and dedication shown, it was not long until I had three fresh sites up and running, tendering all trades & setting up the budgets in a timely manner. I believe my strong work ethic, analytical thinking, integrity, and adaptability have shown the potential to propel me further in my career as a Quantity Surveyor.ExperienceQuantity Surveyor | Persimmon Homes, Lancashire Jul 21 – Present * Managing all aspects of cost control, profitability & revenue forecasts across all developments
* Preparing bi-monthly CVR reports for presentation to regional & group Director’s
* Ensuring all risk and opportunity schedules are maintained from commencement to completion
* Providing cost & value advice from pre-contract to completion
* Preparing and maintaining full site budgets on projects ranging from 70 units to 261 units
* Tendering abnormal works including full road and sewer packages, groundworks packages, piling works, mineshaft capping/grouting etc.
* Manage key and high value subcontract accounts until completion (ranging from 3-5m)

Assistant Quantity Surveyor| Persimmon Homes, Lancashire Sep 18 – Jul 21* Assisting in CVR process and reporting
* Awarding Subcontracts after full review of tender returns, adhering to full requirement of works & Company Procedure/Requirements
* Reviewing and processing final account documents
* Meeting Subcontractors to agree variance/pricing disputes
* Undertaking budget adjustments & CASP adjustments where required

Trainee Quantity Surveyor | Persimmon Homes, Lancashire Jan 18 – Sep 18* Processing and ledgering invoices diligently to ensure payment targets are met.
* Preparing Pay-Less notices to Subcontractors
* Undertaking take-offs on externals/house type bills for budgeting purposes
* Issuing and reviewing tender documentation, ensuring full scope of works and Company Procedure adhered to
* Sending Subcontract orders & Small works orders
* Printing & sending site specific drawings where required
* Assisting project QS’ in day-to-day activities

Accounts Administrator | Atos UK Ltd Sep 13 – Jan 18* Processing and monitoring financial transactions on personal accounts
* Effectively analyse general enquiries and efficiently handle any issues/discrepancies
* Provide information through Social Media platforms such as Twitter & Facebook
* Coaching & Supervising trainees, undertaking management calls where required
* Delivering efficient e-mail responses resolving any issues in a timely manor
* Monitoring and reconciling various accounts & reports

EducationUniversity of Central Lancashire | 2010 – 2013BSc (Hons) Commercial Management & Quantity Surveying - Grade achieved – 2:2University of Central Lancashire | 2006-2010National Diploma in Construction & the Built Environment – Grade achieved – Triple DistinctionIntro Diploma in Construction & the Built Environment – Grade achieved – Merit DistinctionHighfield Humanities College | 2003-200811.5 GCSE’s achieved grades A\* - C, including double English, Maths & ScienceSkills/strengths |
| * Work ethic
* Analytical
* Communication
 | * All Microsoft applications
* Self-motivated
* Adaptable
 | * Extensive COINS experience
* Problem solving
* Results orientated
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References available upon request