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28/05/2024

Hiring Manager

Storys Builders

Story House, Lords Way,

Carlisle CA6 4SL

Dear Hiring Manager,

I am writing to express my interest in the Trainee Assistant Site Manager position at Storys Builders, as advertised. With 7 years of professional experience as a Level 3 time-served Joiner, I am eager to bring my skills, dedication, and commitment to your esteemed company while expanding my expertise in site management.

Throughout my career, I have consistently demonstrated a strong work ethic, attention to detail, and the ability to manage workloads efficiently. My role as a joiner has provided me with extensive experience in carrying out high-quality maintenance and construction tasks in sensitive environments, including colleges, schools, and doctor’s surgeries. This experience has honed my organisational skills and enabled me to forward-think and meet deadlines effectively.

I am particularly drawn to this opportunity at Storys Builders because of your company's reputation for excellence in the construction industry and your commitment to professional development. I am excited about the prospect of learning on the job and contributing to the success of your projects by supporting the site management team. My qualifications in health and safety in the workplace, coupled with my continuous pursuit of learning and upgrading skills, make me a strong candidate for this role.

Key skills that I would bring to the Trainee Assistant Site Manager position include:

* Advanced joinery and carpentry skills, ensuring high standards of craftsmanship.
* Excellent organisational and workload management abilities.
* Strong communication skills, facilitating effective collaboration with team members and clients.
* A keen eye for detail, ensuring precision and quality in all tasks undertaken.
* A proactive approach to health and safety compliance.

I am enthusiastic about the opportunity to transition into a site management role and am confident that my hands-on experience, coupled with my dedication to continuous improvement, will enable me to excel as a Trainee Assistant Site Manager at Storys Builders.

Thank you for considering my application. I am looking forward to the opportunity to discuss how my background, skills, and enthusiasm can contribute to the continued success of Storys Builders. Please find my CV attached for your review. I am available at your earliest convenience for an interview and can be reached at 07506184144 or via email at jackblackledge@hotmail.com

Yours sincerely,

Jack Paul Blackledge.