To whom it may concern,

My name is Alex Gregory,

I have recently completed a Construction management degree at Leeds Beckett University, and I am expected to receive an upper second hand class degree in the coming month. I am applying for this role as I am looking to advance my career in the industry and believe that your company will allow me to be part of an excellent team providing high quality homes across the Northwest.

My passion for working in the construction industry began when I secured a labouring role prior to attending University. This role made me appreciate the hard work and time put into construction through seeing projects built from the ground up. Following from this role, I began my Construction management degree where I learnt more the industry such as safety, quality, cost, and performance.

Regarding safety, I have demonstrated my knowledge with this through completing risk assessments where I analysed what risks may be prevalent within the project whilst also showcasing my teamwork and communication skills working within a team of other students discussing ideas and solving any difficulties. My labouring role also gave me a good understanding of the responsibilities of safety on site through ensuring that my team were correctly wearing their PPE and ensuring that tasks I was providing were safe for them to complete, such as ensuring they were stacking materials correctly, or placing things in safe areas to avoid trip hazards. I continuously performed these tasks to the highest standards, and I was praised for my delegation and leaderships skills. During this role, I have also demonstrated a great understanding of quality management through ensuring materials were not damaged, and that all tasks were being completed to the highest standards such as checking waste management and clearing of rooms for the next person.

Within my time at University, I have completed high standard assignments considering things such as net present value and equivalent annual cost, whilst comparing across other company’s gross, current cash, and debt ratios. In addition to this, I also showed a great understanding of Elemental, Tender Price Index, Location Index and learning more about value management and risk management. Within my other administrative and person-facing roles, I developed excellent IT skills through arranging appointments and liaising with management, co-workers and customers as well as communicating information in line with government and company policies and procedures.

I have always been praised for being a dedicated, and hard-working individual through remaining resilient in my job roles and throughout my University degree. I always strive to complete any task to the highest standard and to meet performance targets. My previous labouring role developed my leadership and teamworking skills through my promotion to head labourer, where I ensured that team members were working effectively to a high standard, and I always conducted myself professionally.

I believe that this role will provide me with my next step in pursuing my career in construction, and the addition of working for Story Homes would be a pleasure as I am impressed with the standards and quality that this company has withheld over many years. I believed that I would be an excellent asset to this company as I am proactive and always willing to learn. I know that I will succeed within the role of trainee construction manager under Story Home’s support and guidance.

Thank you for considering my application and I look forward to hearing from you,

Alex Gregory