

CHRISTABEL ANN KOOMSON

PERSONAL SUMMARY

An ambitious, hard-working, and responsibility-centered professional with industry experience in the formulation and implementation of HSE ISO certification standards, safety legislation, general codes of conduct and diverse expertise in health and safety management. I endeavour to employ my skills and experience to play an effective role in personal, organizational and the development of the continent.

PROFESSIONAL ACHIEVEMENTS

- Successfully supervised the welding and fabrication of four Subsea Mudmats with no LTIs at Harlequin Oil and Gas for the JSE project
- My research in genetic diversity in taro paved the way for the biotech division at csir to win a grant award in a related field in Nigeria.
- Independently executed excellent HSEQ managerial responsibilities for two years, year to date, without any fatalities or major accidents.
- The company's (Bayfield) first simultaneous maintenance activity undertaken since its incorporation in 2013 was successfully managed by me. A simultaneous activity of sandblasting, welding, and spraying of Cargo Containers which was carried out within a period of one year, flawlessly with no incidents and records of any fatality during my tenure in office as the health and safety manager of the yard.
- Successfully Implemented three ISO management systems i.e. ISO 45001, 14001, and 9001 at Bayfield Oil Services
- By helping the company remain incident-free and providing accurate and concise HSE records, I played a major role in Bayfield Oil Services' award of a 5-year contract from Tullow Oil Ghana Limited for supply of offshore containers.
- Played a major role in the restructuring of the Clinical Skills Laboratory, School of Medical Sciences, UCC to aid students in advanced learning techniques.
- My research in genetic diversity in taro paved the way for the Biotech Division at CSIR to win a grant award in a related field in Nigeria.

SKILLS

HSE Skills - Hazard and Operability Analysis (HAZOP), Hazard Identification and Incident Investigation, HSE Awareness and training delivery

Administrative skills - Management Procedures, Project Management

IT Skills, Microsoft Office, SPSS

Problem solving, organizing, good communication and interpersonal skills

Results Oriented, Goal driven, passionate, proactive, attention to detail and observant.

WORK HISTORY

SITE HSE REPRESENTATIVE FOR ORSAM OIL AND GAS– HARLEQUIN OIL AND GAS (JUBILEE SOUTHEAST PROJECT), EWUSEIDJOE. September 2022 – March 2023

- Reviewing the effectiveness of health and safety measures in on the project site.
- Enforcing compliance of work processes with the organisations OH&S management system including weekly EHS walkthroughs to verify compliance, risk management and opportunities for improvement
- Development and implementation of Risk Assessment for various Task including Hot bending, cold bending, upending of subsea structures amongst many others
- Consulting with other client representatives and contractor during project site audits, inspections and meetings
- Identifying potential hazards and reviewing of incident investigation reports related to the project.
- Reviewing of all project related documentation, ensuring its implementation as well as its effectiveness on the project
- Overseeing/ supervising on all welding and fabrication activities
- Taking part in regular planned client leadership walkthrough to identify health and safety improvement opportunities on the project site.
- Assisting in the safe transportation of all completed assembled structures (mudmat) to shore base and client's base.
- Conducting planned assurance audits and verification on all applicable IOGP lifesaving rules.

HSE OFFICER (JUBILEE SOUTHEAST PROJECT), ORSAM OIL AND GAS LIMITED, TAKORADI May 2022 – March 2023

- Coordination of permit to work system for high-risk activities such as confined space, work at height, lock out- tag out, hydrotest, NDT, RT, MPI testing amongst others

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- Supervision of work activities such as welding, bevelling, grinding, tacking, scaffolding, hydrotest, special lifting operations, blasting to ensure the best outcome without comprising the health and safety of workers and other interested parties.
 - Monthly inspections of safety critical devices, compressed gas inspections, breathing equipment amongst others.
 - Conducting of inductions for new employees and supervision of daily vigiminate (toolbox talks)
 - Promote good safety practices and enforce safety guidelines.
 - Carrying out review and monitoring of Permit to work system.
 - Inspecting of work premises and work of personnel to identify issues of nonconformity in other to implement the appropriate corrective action.
 - Preparing of reports on occurrences and incidents and providing information and feedback to top management
 - Developing measures to ensure personal safety and correcting unsafe acts and conditions.

HSEQ OFFICER, BAYFIELD OIL SERVICES LIMITED, TAKORADI

November 2019 – January 2022

- Assisted in the cost effective development and implementation of three ISO Standards; 45001, 14001 and 9001.
- Provided HSE-related services to the other companies within the PY-Links group
- Management of the health and safety of the operational yard by acting in the capacity of a team lead and delegating responsibilities across all levels of the organization to ensure that all work activities are carried out safely.
- Formulated, establish and implement HSE policies and procedures including permit to work systems, Risk Assessments and Safe Systems of work (SOPs)
- Monitoring Occupational Health and Safety Standards and Compliance with OHS policy and procedures
- Conducted monthly HSE inspections to determine compliance to industry standards and to ascertain areas of non-compliance for corrective action implementation.
- Provided training with respect to HSE to new staff, contractors and visitors
- Enforced company's compliance to statutory requirements (EPA, FOSA, PC, NFS etc.)
- Planned and organized toolbox and monthly HSE meetings, to identify health and safety concerns inherent in daily operational work.
- Conducted investigations into incidents and near-misses.
- Conducted frequent internal and external audits for potential suppliers, clients and other interested parties such as contractors.

TEACHING AND ADINISTRATIVE ASSISTANT, UNIVERSITY OF CAPE COAST - SCHOOL OF MEDICAL SCIENCES, CAPE COAST

September 2018- September 2019

- Guided class discussions encouraged debate and feedback amongst students.
- Assisted in Research works of lecturers and professors.
- Coordinated Clinical Skills and Problem-Based Learning courses for medical students.
- Ensured prompt ordering and stocking of office supplies.
- Ensured the department complied with the universities policies and regulations by proper supervision and coordination of activities of employees and students within my jurisdiction.
- Performed Microscopic analysis; Histopathology and Cytology analysis on preserved human tissues.
- Assisted in invigilation of examinations and marking of scripts.

LABORATORY TECHNICIAN, COUNCIL FOR SCIENTIFIC AND INDUSTRIAL RESEARCH – BIOTECHNOLOGY DIVISION, KUMASI

July 2017 – January 2018

- Used Nanodrop spectrophotometer for determination of DNA concentration and purity of plant tissues.
- DNA extraction, polymerase chain reaction, band scoring, and data analysis using DARWIN - Micropropagation and sub-culturing of plantlets.

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- Plant culture media preparation includes shooting, rooting, and growth media.
 - Initiation of plant germplasm for in-vitro micropropagation and storage.
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FRONT DESK ASSISTANT/INTERN, BAYFIELD OIL SERVICES, ACCRA

May 2015 - September 2015

June 2013 – August 2013

- Helped out with other activities, Marketing and Public relations.
 - Performing clerical duties necessary to keep the organization running.
 - Assisted in overseeing HR events, meetings and coordinating management-employee communications.
 - Assisted in delivering invoices and bank transactions for clients
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PROJECT
EXPERIENCE

SITE HSE REPRESENTATIVE (JUBILEE SOUTHEAST PROJECT), HARLEQUIN OIL AND GAS LIMITED, TAKORADI

September 2022 – March 2023

- Liaising with Client (Harlequin) to facilitate all routine and IOGP related assurance audits, verifications, and inspections on Client site in accordance with all agreed project standards and requirements.
- Overseeing all EHS compliance monitoring activities
- Participation in weekly progress meeting with all clients (Tullow, Technip) and vendor (Harlequin) to evaluate and highlight areas of EHS lapses and raise continuous improvement measures.
- Overseeing the management of Covid/Malaria prevention and control programmes as per project specific requirement
- Reviewing all of risk assessments, lifting plan for critical lifting activities, permits related to the Job
- Assisting Harlequin in safety meetings, tbt, training, and awareness provision to personnel on site
- Assisting in the development and validating all project management system documentations including the Master EHS Plan.
- Assisting Vendor with and reviewing of all incident investigation reports

HSE OFFICER (JUBILEE SOUTHEAST PROJECT), ORSAM OIL AND GAS LIMITED, TAKORADI

May 2022 – March 2023

EDUCATION

BSC, AGRICULTURAL SCIENCE, UNIVERSITY OF CAPE COAST, CAPE COAST, 2014 - 2018

Second Class Honor's (Upper Division)

SSSCE, AHANTAMAN GIRLS SENIOR HIGH SCHOOL, TAKORADI, 2009 - 2013 WASSCE

Certificate

PROFESSIONAL
CERTIFICATES AND

OTHER
CERTIFICATES

- ISO 45001 LEAD AUDITOR (ONGOING) - 2024
- ICERTIFICATE IN BASIC LIFE SUPPORT(BLS) – 2023
- NEBOSH HSE LEADERSHIP MANAGEMENT - 2022
- NEBOSH PROCESS SAFETY MANAGEMENT – 2021
- ISO 45003: FOUNDATION COURSE, PSYCHOLOGICAL HEALTH AND SAFETY AT WORK - 2021
- ADVANCED FIRST AID/ AUTOMATED EXTERNAL DEFIBRILLATOR (AED) TRAINING
- FIRE SAFETY TRAINING
- NEBOSH INTERNATIONAL GENERAL CERTIFICATE IN OCCUPATIONAL HEALTH AND SAFETY – 2020

EXTRACURRICULAR
ACTIVITIES

I possess a special interest in research – I assist students by providing guidance and helping with research work.

I take delight in planning events for family and friends.

Health and Safety Audits for third parties

REFERENCES

AVAILABLE UPON REQUEST