

REBECCA S. SINGH, ESQ

(LEGAL NAME: REBECCA S. SINGH-SHAH)

126 Hodgson Close, Newcastle upon Tyne, NE5 1AZ • +44 7821 122882 • rebeccasingh@gmail.com

August 09, 2024

Story Homes
Newcastle Business Park
Riverview Business Centre
Newcastle upon Tyne
NE4 7YL

To Whom It May Concern:

As a U.S. qualified lawyer permanently based in Newcastle, I am writing to express my interest in the Trainee Management Accountant position currently available with Story Homes in the Newcastle office. Although uniquely different from my legal experience, I am genuinely interested in finance, and working on data and numbers. I believe I possess the required skills to take on the position and welcome a new challenge.

My work experience is a testament to my dependability, responsibility, and capacity to take on challenges and achieve goals. My communications skills are exceptional as I have many years of exposure, including speaking in front of judges and dealing with many developers and clients from different backgrounds on a global scale. I have impeccable organizational skills from managing the law firm in New York.

I have honed my analytical skills throughout the years. One of my duties at the firm is working on and overseeing investor sources and path of funds, similar to forensic accounting, to ensure investment funds were lawfully obtained. Apart from practicing law, I am also a member of a family-owned business where I manage our finances and liaison with our certified public accountant. I have intermediate experience working with QuickBooks, and continue to expand my skill set. I endeavor to enhance my knowledge and am prepared to complete the CIMA qualifications.

I am confident I would make a valuable addition to the team, and would welcome the chance to interview at your convenience. I understand it is a career change, but excited to take on a new role. Thank you for your time and consideration, and I look forward to hearing from you soon.

Sincerely,

/s/ Rebecca S. Singh, Esq.