

Dear Sir/Madam,

I, Kajal Munoth earned a Bachelor of Architecture certificate from Mumbai University, India, pursued higher education in Tourism, Heritage & Development, MSc from the University of Glasgow, Crichton Campus, which equipped me with various subjects like Heritage Interpretation, Tourism Marketing, Event Design & Planning, Stakeholder Management, Architectural Design, Sustainability Integration in Architectural structure, Conceptual Sketching, Architectural Documentation, 3D Modelling, Architectural History & Analysis, Architectural drafting & rendering.

Coming from a multicultural environment and being curious, I have diversified my experiences by studying abroad in Scotland, participating in short courses from Bhutan and Singapore at Karwaan and CEPT summer schools, and involvement in the NASA competition. I acquired skills in software, sketching, critical thinking, and analysing over the years during my undergraduate degree. I also became well-versed in presentational skills, representation of my work, and time management as the basic requirements for the course. Various subjects like conservation, culture, leisure architecture, heritage, and temporary structures intrigue me.

I have gained experience in my internships with PATH Architects, Auroville, and Abha Narain Lambah Associates, Mumbai. It allowed me to explore my creative skills with various projects ranging from mass housing to coordinating on-site conservation projects involving software skills and designing layouts. Participation in events like the International Design Competition and Design Fair as a core cultural team helped me understand varied aspects of events. My background did not let me shy away from planning and designing small family functions.

During my final year, I functioned as a freelancer for a few projects like logo and visiting card design and managed my passion baking blog online, following the trend but still being unique. I worked as a local ambassador for Hel's Events on the story trail project in Dumfries, where I learned about the various roles and responsibilities in futuristic events.

My placement with the Museums and Galleries- Dumfries and Galloway Council helped me expand my knowledge on the link between History and events by allowing me to work on reimagining the spaces of the Robert Burns Centre, allowing me to be a part of the upcoming Halloween event. I have worked as an Events Assistant with Edinburgh trams at Harry Styles and Beyoncé's concerts and CTM at the Tough Mudder event. My recent work with Gretna Green has given me the confidence to plan and organise weddings.

I have had hospitality and customer service experience for 1-2 years at Domino Pizza as the Shift Manager at Daksh Indian Restaurant as the Assistant Manager and Gretna Green Ltd as the Food and Beverage Colleague.

By nature, I am a well-organised and proactive person. I want to explore my inclination toward designing and planning. I am a versatile person willing to learn a new workflow to adapt. I have strong leadership and management skills. I am reliable and dedicated to my work, as appreciated by previous employers in my internship. I would be grateful to explore the opportunity to learn more and add to your esteemed company.

Kind Regards,  
Kajal Munoth  
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