

<b>Job title:</b>	Site Finishing Joiner
<b>Department:</b>	Production
<b>Responsible to:</b>	Site Project Manager
<b>Responsible for:</b>	NA

**Job Purpose:**

To carry out various joinery tasks to ensure plots are finished to a high standard, including the remediation of defects as directed by the site management team.

**Main Duties and Responsibilities:**

- Ensure pre & post-Legal Completion works are completed in a timely manner and to a high-quality standard
- Comply with H&S standards and ensure H&S responsibilities are adhered to and followed throughout site
- Maintain positive relationships with Site Project Managers (SPM), Site Agents (SA) and subcontractors
- Ensure works undertaken comply with warranty provider standards and company timescales
- Communicate effectively with site management, reporting problems, trends, and shortages
- Provide a high level of customer service especially when conducting customer-facing duties
- Ensure protection standards are applied in line with group standards and maintained with direction from the SPM/SA
- Support a continual focus on housekeeping (internal/external), always meeting standard requirements as a minimum. Support with compound set up and maintenance
- Carry out works associated with air tests or sealing works as required
- Comply with company policies and procedures
- Undertake any reasonable duties as directed by site management

**Key Attributes**

Core:

- High level of carpentry skills and snagging
- Good general practical skills
- Attention to detail
- An analytical approach to work
- Excellent problem solving and communication skills
- The ability to work carefully and accurately
- The ability to work as part of a team
- A good awareness of health and safety issues

	Desirable: <ul style="list-style-type: none"> <li>An ability to read technical plans</li> </ul>
<b>Qualifications/ Experience</b>	Core <ul style="list-style-type: none"> <li>Hold a full driving licence</li> <li>Experienced tradesperson with the ability to undertake minor works across other trades</li> </ul> Desirable: <ul style="list-style-type: none"> <li>Carpentry and joinery City and Guilds or NVQ qualified</li> </ul>

<b>I confirm I have read and understood my job description</b>			
Employee Name		Date	
Employee Signature		Date	
Line Manager Signature		Date	

*It is a requirement of Story Homes that all staff work in a flexible manner compatible with their job and in line with the objectives of the company. Please note that the job description for this position may be reviewed and amended to incorporate the future needs of the business.*